Policy on the Administration of Gift Cards (remaining from 2022 Strike Donations).

This policy will be in effect until the 2022 strike donated gift cards are depleted.

This policy is designed to help members meet their or their family’s essential needs or provide assistance in the event of exceptional or irregular expenses.

Members who are in need have the opportunity to request gift cards (Giant Tiger and/or Fuel) not exceeding $50 per member. Members are able to receive total of $50.00

To apply for the gift cards, members will fill out an application with a reason for requesting the gift cards. To be eligible, member must be on the active payroll and be a Member in Good Standing. The application will be submitted electronically or paper copy, signed by the member and submitted to the Treasurer.

The local will strike an Assistance Fund Committee comprised of the Secretary Treasurer and 2 members at large to administer the vetting of applications. The Executive will appoint members to the Assistance Fund Committee following an open call out to the membership. The Secretary Treasurer will be the Chair and communicate with the Executive. The Chair will prepare applications for the Committee, omitting any identify information to preserve anonymity. The committee will vet applications anonymously bi-weekly, as needed. The committee will consider each application individually and may request more information from the applicant if required. Members of the Assistance Fund Committeewill abide by the Oath of Office, and ensure that all information received is held in confidence

All applications must be held in confidence, be reviewed by the Treasurer and Assistance Fund Committee and submitted to the Executive for approval. The Executive will discuss during an in camera session of the Executive Committee.

A separate email account for the Assistance Fund Committee will be created and the Secretary Treasurer and President will have access. This email account will be posted on the CUPE 5678 website to request an application form.